

Trapp Family Lodge

Float Week Reservation Request

Please return attention to: Owner Services

PO Box 1428, Stowe, VT 05672

By fax: 802-253-5788

By email: ownerservices@trappfamily.com

Owner's Name	
Address	
	Phone
City, State, Zip Code	Email

If more than one week is owned, please specify which week.

Please use a separate form for each week owned.

Week 1 Week 2 Week 3 Week 4

	Requested Week #	Year
First Choice		20____
Second Choice		20____
Third Choice		20____
Fourth Choice		20____

Please include at least 4 different week choices.
(Please read #2 below in the Float Reservation Policies)

It is advisable to have your request in one year prior to the first week you are requesting. *(If you want week 13 in 2020, we should receive the request prior to week 13 in 2019)*

This request will be confirmed no more than one year prior to the requested date of arrival.

Owner's Signature

Date

Requests for specific unit with few or no stairs are given every consideration. However, due to increasing demand for these units, we are unable to honor every request. Your understanding is greatly appreciated.

Trapp Family Lodge

Guest House Float Week Reservation Policy

The only time we send a written notice is at the end of the year to those who have forgotten to request a week. It is the Owner's responsibility to ensure they have requested their Float Week for the year.

1. All requests should be received no *later* than one (1) year prior to the weeks being reserved. (If you want week 13 in 2020, we should receive your request prior to week 13 in 2019.)
2. All requests must be in writing and please include at least 4 different week choices. You may list in order of preference.

However, if you choose popular weeks such as week 25 as the first choice and week 24 as a second choice, your request will wait to be confirmed for week 25. If you are by chance not confirmed for week 25, then it falls to second choice week 24 and that may already be filled, then it will go to next choice and so on.

3. Request for specific units cannot be guaranteed.
4. Booking dates for the following year's float weeks are the Wednesday of the same numbered float week in the current year at 11:00am. (On Wednesday of week 13, 2019; week 13, 2020 is booked.)
5. There are 40 units per week. If less than 40 requests have been submitted, then all requests are confirmed for the week.
6. If more than 40 requests are received for any given week, selection will be made as follows:
 - A. Owners who haven't had the requested week previously will be given preference over Owners who had the week in the current year. (If you had week #25 this year you may not be eligible for week # 25 next year.)
 - B. If more than 40 requests remain after the first step, a lottery selection is instituted.
 - C. After Step A. and LESS than 40 requests remain, the booking will be filled. A lottery will be held from those requests originally excluded.
7. Owners not receiving their first choice will have their 2nd, 3rd or 4th request honored when possible.
8. If all 4 requests are unavailable, a letter is sent to the owner notifying them of this and asking for additional choices.
9. Failure to pay the maintenance fees in a timely manner will result in the cancellation of confirmed float weeks.

These policies and procedures are designed to be fair to all owners and to assure proper recording of all reservation requests.

By submitting written special requests well in advance, we feel we can better accommodate all Owner in a timely and just manner.